

UNIT 2: Rapid Typing TEST YOUR KNOWLEDGE

1. Typing without the need of looking down at the keys on the keyboard is called _____.
 - a. Typing
 - b. Professional typing
 - c. Data entry
 - d. Touch typing
2. Which keys help in identifying Home row on the keyboard just by touch?
 - a. A, L
 - b. F, J
 - c. E, Y
 - d. X, N
3. Which finger is used to press SHIFT key while typing?
 - a. Little finger
 - b. Thumb
 - c. Index finger
 - d. Ring finger
4. Knees and elbows should make which angle while sitting and typing?
 - a. 90 degrees
 - b. 180 degrees
 - c. 45 degrees
 - d. 20 degrees
5. _____ of Rapid Typing Tutor helps you find out typing speed, accuracy and slowdown %age.
 - a. Statistics window
 - b. Result window
 - c. Both a) and b)
 - d. None of these
6. Virtual keyboard can be displayed by pressing _____ key.
 - a. F5
 - b. F8
 - c. F9
 - d. Ctrl+K
7. Which of the following letter sequences can be typed using both the hands:
 - a. asdfasdfasdfasdfasdf
 - b. jkljkljkljkljkljkl
 - c. fdfdsfdsajkjljk
 - d. deed
8. Which of the following text pieces can be easily typed using right hand?
 - a. stewardess
 - b. lollipop
 - c. typewriter
 - d. face