

UNIT 5: Digital Presentation TEST YOUR KNOWLEDGE

1. Electronic presentations can be:
 - a. Given to live audience
 - b. Given in webinars
 - c. Run on handheld devices
 - d. All of these
2. To paste the copied text as hyperlink _____ option is used.
 - a. Paste special
 - b. Paste as Hyperlink
 - c. Paste for web
 - d. Paste as URL
3. To apply a formatting to multiple parts of text one-by-one, _____ on *Format Painter* first.
 - a. Click
 - b. Right click
 - c. Double click
 - d. Any of these
4. A Blank slide layout does not provide _____ by default.
 - a. Background
 - b. Placeholder
 - c. Slides pane
 - d. Slide area
5. Section header slide layout can also be used in place of _____ layout.
 - a. Title slide
 - b. Blank slide
 - c. Comparison
 - d. Two Content
6. To play the slide show from the first slide, press _____.
 - a. F5
 - b. Shift + F5
 - c. Escape key
 - d. Shift + Escape
7. Which tab help in running the slide show?
 - a. Slide Show
 - b. Review
 - c. View
 - d. Any of these
8. Picture styles can be applied using _____ tab.
 - a. Design
 - b. Format
 - c. Style
 - d. Review

9. Pictures option under Insert tab in MS PowerPoint, inserts pictures _____?
- On local storage
 - online
 - Both a) and b)
 - clicked by camera
10. Select the odd one out:
- Lines
 - Chart
 - Flowchart
 - Rectangles
11. *Shape Styles* group is found under _____ tab.
- Styles
 - Formatting
 - Format
 - Design
12. Select the odd one out:
- Texture
 - Gradient
 - Picture
 - Weight
13. Pre-loaded slide designs are called _____.
- Templates
 - Themes
 - Animations
 - Transitions
14. Theme variant allows to change:
- Colour
 - Fonts
 - Background style
 - All of these
15. Transparency cannot be set in which of the following slide background fill options?
- Pattern fill
 - Solid fill
 - Picture fill
 - Texture fill
16. Which of the following views in MS PowerPoint is most suited to rearrange slide sequences.
- Normal view
 - Slide show view
 - Slide sorter view
 - Any of these